

Minutes of Council Meeting 7-07-2020

Chilton, Wisconsin
July 7, 2020

The regular meeting of the Chilton Common Council held at the Chilton Public Library was called to order at 6:30 p.m. with Mayor Thomas J. Reinl presiding.

AGENDA POSTING:

On 7/02/2020, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Mayor Thomas J. Reinl and eight members of the Council were present at roll call:

Council Member Mike Goebel	Council Member Ron Gruett
Council Member Clayton Thornber	Council Member Andrew Deehr
Council Member Kathy Schmitzer	Council Member Peggy Loose
Council Member Joe Schoenborn	Council Member Jon Kragh

Other city officials present were, Director of Public Works Chris Marx, City Attorney Derek McDermott, Library Assistant Director Rebecca Barry and Deputy City Clerk Lisa Meyer. Also in attendance, First Assistant Fire Chief Nathan Schneider, Police Officer Steven Petrie, Interim Administrator Henry Veleker, Dennis DuPrey and Kevin Schumacher. Absent and excused Police Chief Craig Plehn.

Dave Kohls, Tri-County News, Nanette Jodar, Chilton Journal and Rick Jaeckels joined the meeting remotely.

Those in attendance recited the Pledge of Allegiance.

Motion by Gruett, seconded by Deehr and carried to approve the minutes of the council meeting held on June 16, 2020.

REPORT OF OFFICERS:**MAYOR:**

- Due to the COVID 19, a group photo of the council will not be taken at this time.
- Mayor Reinl met with Ryan O'Toole and Craig Briess from Briess Industries.
- A memo was received from Michael Schlaak, Calumet County Treasurer regarding an Administrative Service Committee agenda item. The item refers to Wisconsin Act 185 specific to deferral of installment property tax payments interest/penalty free extending the due date until October 1, 2020. The only impact to the City is the final 2019 tax roll settlement will be changed from August 20, 2020 to September 20, 2020.

DEPUTY CITY CLERK:

The City received \$2,371.40 from the Wisconsin Elections Commission as part of the Coronavirus Aid, Relief and Economic Security (CARES) subgrant program. The grant award comprises of a \$200.00 base fee plus \$1.10 per registered voter (1974) as of June 1 in the City of Chilton. The funds are for additional costs associated with the national

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emergency related to the coronavirus and should be spent for the 2020 Federal election cycle.

Also as part of the CARES program, the City is allocated \$63,762.00 as part of the Routes to Recovery Grant Program to cover unbudgeted expenditures incurred due to the COVID-19 public health emergency between March 1 and October 31, 2020. There are three reporting periods, July 1-15, September 1-15 and November 7-18 during which the City can submit eligible expenditures for reimbursement. For the first period, the City submitted a claim for \$17,150.81, leaving \$46,611.19 left for reimbursement. Claim items included furlough wages paid to the street, water and sewer departments in early April, cleaning supplies, attorney fees, April election expenses and library expenditures.

APPROVE FINANCIAL REPORT:

Moved by Gruett, seconded by Loose and carried to accept the June 30, 2020 financial report.

APPROVE OPERATOR LICENSES:

Moved by Deehr, seconded by Schmitzer to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from July 7, 2020 to June 30, 2022 for Enisa Sabani, Anna Waldron, Christopher Hilton, Anna Hickinbotham and Lanetta Mahlberg. Deputy Meyer noted the applicants have been approved by the Chilton Police Department. Motion carried

DIRECTOR OF PUBLIC WORKS:

- The street department has been paint striping city streets and doing park maintenance.
- The field work has been completed to add the storm sewer laterals to the City's mapping software.
- Rehab crew is working on sewer cleaning the manholes.
- Water Department is doing valve maintenance and starting to collect system water samples for annual testing requirements.
- The concrete was poured last week on the east half of North State Street. The west side is scheduled to be poured July 20, which is subject to change.

AUDIENCE PARTICIPATION:

No comments were received.

REPORT OF COMMITTEES:

Alderman Deehr reported on the minutes of the July 1 2020 Public Safety Meeting.

The Wisconsin Department of Natural Resources (DNR) would like to update all of the agreements they have in place with Fire Departments across Wisconsin for forest fire suppression. Fire Chief Schoenborn said the agreement has been in place for years and the fire department receives no compensation from the DNR. The last call might have been 10 years ago with minor other responses. The Fire Department is trying to take advantage of the grants offered by the DNR and if they charge fire fees, then the grant opportunities will decrease.

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Moved by Goebel, seconded by Thornber to approve the Fire Department/DNR Memorandum of Understanding for Mutual Aid and Fire Suppression Services with the Chilton Fire Department receiving no compensation for providing forest fire suppression on all initial attack fires. Motion carried.

Chief Schoenborn would like the Council to consider the hiring of Kevin Schumacher for the fire department. Schoenborn stated that Schumacher is a local resident. He had a minor misdemeanor traffic violation that occurred 15-20 years ago and wishes to get him approved without having him go in front of the council since the violation occurred so long ago.

Moved by Thornber, seconded by Schmitzer to hire Kevin Schumacher as a Chilton Fire Department Firefighter contingent upon passing pre-employment testing. Motion carried.

The council reviewed the Memorandum of Understanding with the Calumet County Sheriff's Department Special Weapons and Tactics Team (SWAT). This Memorandum allows a City of Chilton Police Officer to be part of the joint SWAT Team with Calumet County Sheriff's Office. The Memorandum outlines the responsibilities of the City and County when the City officer responds to a SWAT call.

Moved by Gruett, seconded by Schoenborn to authorize Police Chief Plehn to sign the Memorandum of Understanding between the Calumet County Sheriff's Office and the Chilton Police Department as it relates to the participation of the Special Weapons and Tactics Team (SWAT). Motion carried.

Schneider advised the Council of the Emergency Medical Responder meeting held on July 6, 2020. Fire Chief Schoenborn gave a PowerPoint presentation on the expectations of the Medical Responders. The license has not been approved by the State yet but the goal is to be responding to calls by September 1. Equipment and supplies will be purchased prior to the start date.

UNFINISHED BUSINESS:

At the June 2, 2020 Council Meeting, the council approved the financing of the North State Street project through a 10-year State Trust Fund Loan. The City would also like to refinance the three existing TID #4 loans the City currently has with the Board of Commissioners of Public Lands within the same loan. This Resolution pertains to the refinancing of the TID #4 loans.

Moved by Deehr, seconded by Schmitzer to approve introduce, adopt and waive the reading of Resolution No. 1822, a resolution authorizing application to the Board of Commissioners of Public Lands for \$733,983 State Trust Fund Loan for the Purposes of Refinancing City of Chilton Trust Fund Loan #2019096. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

NEW BUSINESS:

Deputy Meyer reported on the annual payment in lieu of taxes from the Chilton Housing

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Authority in the amount of \$14,152.43 compared to \$12,033.40 last year. No action is required by the council.

Moved by Thornber, seconded by Goebel to introduce, adopt and waive the reading of Resolution No. 1823, a resolution to subordinate CDBG Loan No. 14-05 with Robert Seipel. Roll Call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

DPW Marx reported on the annual compliance maintenance report (CMAR) for the Chilton Wastewater Treatment facility. The report is basically a report card from the State. Effluent quality for BOD, TSS, ammonia, phosphorus, biosolids, quality and management, staffing, operator certifications and financial management all received Grade A with an overall score of 4.00. DPW Marx complimented the wastewater employees on their work to keep the facility running efficiently. Guidelines for phosphorus levels will impact the future needs of the WWTP rebuild.

Moved by Schmitzer, seconded by Goebel to introduce, adopt and waive the reading of Resolution 1824, a resolution approving the CMAR 2019 report. Motion carried.

At the June 2, 2020 Council Meeting the council approved the IT project at City Hall contracted through Heartland Business Systems. The council discussed the need to have the City Council chambers updated to have virtual meetings instead of using the Chilton Public Library. The quote received from Heartland Business Systems was roughly \$56,000.00 so Mayor Reinl obtained a quote from Bartel Technology.

Moved by Loose, seconded by Deehr to accept the quote from Bartel Technology Enterprises, LLC for \$3,526.14 for labor and materials to install speakers and such for the council chambers to accommodate virtual meetings and the funds to be used from the Data Processing capital account (51450-821). The expense will also be claimed on the Roads to Recovery Grant Program. Roll call vote.

Gruett – nay	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

CLOSED SESSION:

Moved by Schmitzer, seconded by Thornber to go into closed session at 7:12 PM under WI Statutes 19.85 (1) (c) to consider employment for the City Administrator/Clerk/Treasurer position. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Petrie, Schneider, Schumacher, DuPrey and Barry exited the library. Kohls, Jaeckels, and Jodar were muted and moved to the virtual lobby.

In closed session the council reviewed employment, job description and compensation for

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the City Administrator/ Clerk/Treasurer.

Moved by Gruett, seconded by Goebel to return to open session at 7:37 PM. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Barry and DuPrey re-entered the library, Kohls, Jaeckels and Jodar re-joined the meeting remotely.

Mr. DuPrey introduced himself and gave a brief history of himself and his family. He thanked the Council for their consideration and mentioned he is looking forward to the opportunity to work for the City of Chilton.

Moved by Deehr, seconded by Schmitzer to approve the Employment Agreement with Dennis DuPrey as the City Administrator changing Article 9 moving expenses from \$1000.00 to \$3000.00 and contingent upon passing a background check and drug screen. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

CLOSED SESSION:

Moved by Thornber, seconded by Schmitzer to go into closed session at 7:41 PM under WI Statutes 19.85 (1) (c) to consider conducting business relative TID #8. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Barry and DuPrey exited the library. Kohls, Jaeckels, and Jodar were muted and moved to the virtual lobby.

In closed session the council reviewed the Development Agreement with M-B Companies, Inc. a/k/a Aebi Schmidt Group.

Moved by Schmitzer, seconded by Goebel to return to open session at 8:05 PM. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Barry re-entered the library, Kohls, Jaeckels and Jodar re-joined the meeting remotely.

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Moved by Schmitzer, seconded by Goebel to approve a Development Agreement with M-B Companies Inc. whereby the City will underwrite and pay up to \$750,000.00 for infrastructure improvements included in Table 1 provided there will be an increase in the assessed value of the property of not less than \$3,750,000.00 and with the possibility of increasing the TID investment if justified by an assessment increase to cover items in Table 2. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

COMMUNICATION:

Distributed the June monthly building/plumbing report and minutes of the staff meeting held on June 30, 2020.

APPROVE PAYMENT OF BILLS:

Moved by Thornber, seconded by Deehr to pay the bills. Check No. 85453-85528 and Voucher # 4958-4992 or accounts payable and payrolls totaling \$822,361.08. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – abstain	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Seven votes aye. (Schmitzer-abstain) Motion carried.

ADJOURNMENT:

Moved by Deehr, seconded by Schmitzer to adjourn at 8:10 p.m. on July 7, 2020.
Motion carried.

Lisa Meyer, WCMC
Deputy City Clerk